



VACANCY – HEAD OF RISK & COMPLIANCE

A. KEY RESPONSIBILITIES

- BUSINESS PLANNING: In conjunction with the ECONET LEO Executive Management Team, participates in and contributes to the Annual Strategic Business Plan for the company.
 - Direct and guide the identification of strategic, financial, operational and regulatory risks for the business and coordinate mitigation programs
 - Advises the adoption, implementation and decommissioning of appropriate technologies for the company.
- STRATEGIC PLANNING FOR THE RISK DEPARTMENT: Define the Strategic Business Programs for the Risk Department
 - Identifying, formulating and agreeing long term strategic direction, goals and objectives for up to five years.
 - Guides the formulation of the strategic compliance and regulatory programs to ensure regulators and other agencies of government licensing requirements are met.
 - Reviews risk areas identified by Risk departments and their relevant OPEX and CAPEX and human capital requirements.
- GOVERNANCE & POLICY
 - Coordinates the formulation of the company wide governance framework and policies in conjunction with the executive management teams and submits it to the CEO and Chairman of the Board for approval.
 - Coordinate the formulation and implementation of Risk policies and submits it to the CEO and the Chairman.
- REVENUE ASSURANCE
 - Coordinate control programs aimed at preventing revenue loss and fraud, in liaison departmental Executive Heads.
 - Ensure that billing provides fair treatment and outcomes for customer and meet regulatory and compliance requirements.
 - Advising the Executive Heads on opportunities and risks that can enhance business performance and revenue growth.
- INTERNAL RISK MANAGEMENT
 - Directs the formulation of Annual Audit Plans for all the Burundi operations and submits to the Chairman of the Board.
 - Assure the internal control environment is defined, implemented and maintained in keeping with business goals, changes and developments.



- Coordinates ad hoc audits as requested by Management of all the Burundi operations and by the Chairman of the Board.
- ENTERPRISE RISK & COMPLIANCE MANAGEMENT
 - Guides formulation of Enterprise Risk Management programs and mitigation strategies for all the Burundi operations.
 - Directs adoption of appropriate insurance programs as part of risk mitigation for the company.
 - Coordination of the adoption of the risk mitigations for identified strategic, financial, operational and regulatory risks.
- BUSINESS PROCESSES
 - Advises the Executive Heads and the Board on the appropriate business processes and systems frameworks to support strategic transformation programs.
 - Guides the alignment and selection of appropriate technology systems and development of people skills to business processes.
 - Oversees development and implementation of programs for business processes in conjunction with various Executive Heads to ensure that the business function is in line with best practice.
- INFORMATION SECURITY
 - Guides development of the information security policies and programs and ensures that they are reviewed regularly.
 - Oversees enterprise-wide compliance with the information security policies and procedures through direct reports.
 - Oversees the assurance of the effectiveness of the information security programs.
- SECURITY AND INVESTIGATIONS
 - Directs the security management portfolio of the business to ensure a secure and sustainable environment.
 - Guides development of the company fraud strategy, policies and processes.
 - Coordinates stakeholder management with law enforcement, national security agencies and judicial services entities.
- HUMAN CAPITAL DEVELOPMENT FOR THE RISK DEPARTMENT
 - Guides the implementation of the people resourcing needs to ensure fulfilment of strategy.
 - Ensures that staff members under the Department are being rewarded correctly, and that the requisite human resource policies, procedures and systems are in place and being followed accurately.
- STAKEHOLDER & SUSTAINABILITY MANAGEMENT



- Directs monitoring and evaluation programs to ensure that all set out Stakeholder & Sustainability strategies are being executed by checking performance against set goals and time schedules.
- Advise on the Stakeholder & Sustainability performance to the CEO and Board and provide recommendations for improvements on a quarterly basis.
- FINANCIAL MANAGEMENT AND CONTROL
 - Reviews and directs the monitoring of Departmental Budget, variances of actual to the budget on a quarterly basis;
 - Discusses variances with relevant staff, and checks that corrective action is taken;
 - Controls department expenses by monitoring all financial movement.

B. EDUCATION

- Degree in Accountancy, Finance, Economics, Actuarial Science or Related Discipline
- Post graduate qualifications is an added advantage
- Professional accounting qualification such as CA, CIMA or ACCA
- MBA or MBL will be an added advantage

C. EXPERIENCE

- At least 5 years in Revenue Assurance, Corporate Finance or related discipline experience.

D. KNOWLEDGE AND SKILLS

- Knowledge of International Financial Reporting Standards (IFRS) and International Accounting Standards (IAS) are a prerequisite.
- Good spreadsheet and financial modelling skills are a prerequisite.
- Computer literacy and proficiency including spreadsheets, PowerPoint, and business modelling tools.
- Good analytical, conceptual and diagnostic skills.
- Should have a thorough understanding of the different business functions and their interaction towards the achievement of the business objectives.
- Good coordination, communication, motivational and interpersonal skills
- Computer literate and proficient with spreadsheet packages as well as business modelling tools
- Knowledge of Oracle EBS, Hyperion Financial Management (HFM), and Hyperion Planning (HP) are an added advantage.

Please apply via email to: careers@econet.bi or bring your application file to HR department, clearly indicating the position being applied for in the subject area. Closing date for all applications is on Tuesday, 11th November 2025 at 5PM.



Please note only short listed applicants will be responded to.