

## Invitation to tender n° BDI LWF/22/2025

**Object:** invitation to tender – **Environmental Impact Assessment (EIA)**

**Application submission deadline:** Monday January 5, 2026 at 5:00 PM  
(local time)

**Terms of Reference (ToR) for an Environmental Impact Assessment (EIA) for the FLM-Burundi Projects: Integrated Community Development Project (TUJIJUKE) and Community Resilience Strengthening Project for Food Security and Livelihoods (BARAMIRE)**

### 1. Background

The Lutheran World Federation (LWF) is an international, faith-based non-governmental organization, widely recognized and present in more than 20 countries worldwide. Its headquarters is in Geneva, Switzerland, and it has been operating in Burundi since 2006 through key programmatic areas such as Climate and Resilient Livelihoods, Protection and Social Cohesion, and Quality Services, with interventions mainly in the provinces of BUHUMUZA, BURUNGA, and BUJUMBURA.

As part of the implementation of its activities, the Lutheran World Federation – Burundi Program, with support from Australian Lutheran World Service and Canadian Food Grains Bank/Canadian Lutheran World Relief, intends to conduct an Environmental Impact Assessment (EIA). This assessment relates to two initiatives: The Integrated Community Development Project (TUJIJUKE), funded by ALWS, and the Community Resilience Strengthening Project for Food Security and Livelihoods (BARAMIRE), funded by CFGB/CLWR. Both projects aim to improve the living conditions of rural populations through multisectoral interventions (agriculture, income-generating activities, small trades, water, health, education and rural infrastructure).

This assessment will be conducted in the intervention areas of the two projects, specifically in:

Province	Commune	Zone	CIDP/ TUJIJUKE	BARAMIRE	CIDP/TUJIJUKE & BARAMIRE
BUHUMUZA	Cankuzo	Minyare	-	-	Kavumu
	Gisagara	Mugera	Mugera	-	-
	Gisuru	Mishiha			Munzenze
		Rukobe	-	Munyinya	Nkurubuye
		Kinyinya		Bugongo	-
	Ruyigi	Bwagiriza	Bwagiriza	-	-
	Muyinga	Muyinga	Kibogoye	-	-
	Butihinda	Kamaram agambo	Murehe	-	-

In accordance with national requirements and international environmental standards, an Environmental Impact Assessment (EIA) is required to identify potential risks and propose appropriate mitigation measures.

## **2. Objective of the Assessment**

To assess the potential impacts of the TUJIJUKE and BARAMIRE projects on the environment and local communities, and to propose an Environmental Management Plan (EMP) to promote project sustainability and acceptability, ensure compliance with environmental regulations, and foster stakeholder engagement.

## **3. Gender and Social Inclusion**

The ways that humans affect and are affected by the natural environment are not uniform, and environmental risks and impacts are experienced disproportionately by marginalised and at-risk groups, including women, girls and persons with disabilities. Consistent with principles of gender equality, disability equity and meaningful participation, consultations undertaken as part of this assessment should reflect the diversity within communities. Particular care should be taken to ensure the safe, accessible and meaningful engagement of individuals and groups that are sometimes under-represented, including women and girls, people with disabilities, youth, and the elderly. The Environmental Impact Assessment report should reflect how the projects' environmental impacts, risks and benefits and concerns expressed by community members vary based on gender, age, and disability status.

## **4. Expected Results**

- Report identifying positive and negative environmental impacts, using a template supplied by LWF Burundi
- Environmental Management Plan with mitigation and monitoring measures
- Inclusive community consultations
- The results will be aligned with national regulations and the environmental requirements of donors (ALWS and CFGB/CLWR).

## **5. Specific Tasks**

- Desk review of project documentation, guidance notes and templates, available secondary resources, and relevant environmental regulations
- Drafting and presentation of the inception report to LWF Burundi, CFGB/CLWR and ALWS
- Organization of site visits and consultations with local communities
- Drafting of the final EIA report, Environmental Management Plan (EMP), and a non-technical summary
- Presentation of draft EIA report and EMP to LWF Burundi, CFGB/CLWR and ALWS
- Finalisation of report

## **6. Duration of the Assessment**

The Assessment will last one month after the contract is signed, divided into phases: preparation, fieldwork, analysis, EIA and EMP preparation, and presentation sessions (including donors representatives).

## **7. Required Profile**

- Specialist in environment or a related field (minimum Master's level)
- At least 5 years of experience in EIA, preferably in community or rural contexts

- Skills in participatory consultations, gender-sensitive and disability-inclusive approaches
- Good knowledge of national standards and environmental policies of donors

## **8. Expected Deliverables**

- Inception report
- Draft EIA report with Environmental Management Plan (EMP)
- Final validated EIA report and EMP which should include:
  - Description of the proposed projects
  - Description of the local natural and human environment(s), including relevant political policies and plans
  - Identification of potential project impacts (positive and negative)
  - Description of proposed design changes and mitigation measures, based on environmental assessment
  - Description of proposed strategy for monitoring and evaluating identified environmental impacts and mitigation measures
- Executive summary
- Community consultations report

## **9. Evaluation Criteria for the Bids**

Technical criteria (70%):

- Understanding of ToR (15%)
- Methodology (25%)
- EIA experience (20%)
- Sectoral experience (10%)

Financial criteria (30%):

- Best value for money

## **10. Supervision**

The mission will be coordinated by the Project Managers and their supervisors, with technical support from the donor representative

## **11. Validation Process for Deliverables**

Deliverables will follow the sequence:  
Draft report → LWF and donors review → comments → revision → final presentation

## **12. Confidentiality Clause**

All collected data remain the property of LWF and may not be used without written permission.

**Note:** Consultants will be required to sign and follow the LWF Burundi Code of Conduct and provide a current Criminal Record Check.

### **13. APPLICATION REQUIREMENTS DOCUMENTS**

- A cover letter explaining their understanding of terms of reference and their training approach;
- A detailed CV highlighting relevant experience;
- A technical proposal including an action plan for carrying out the assignment;
- A detailed financial proposal;
- Tax Identification Number(NIF) and Business Registration Number (RC);
- Tax clearance certificate;
- Bank details
- Conflict of Interest Declaration

### **14 . SUBMISSION OF SUBMISSION DOCUMENTS**

Applications must be submitted no later than Monday January 5, 2026 at 5:00 p.m. to the following address: [procurement.burundi@lutheranworld.org](mailto:procurement.burundi@lutheranworld.org) , with the subject line: "Environmental Impact Assessment (EIA) for the FLM-Burundi Projects"

For any request for clarification, please send your questions to the same address: [procurement.burundi@lutheranworld.org](mailto:procurement.burundi@lutheranworld.org) .

Burundi LWF Country Director